

# Form No. MGT-7

## Annual Return (other than OPCs and Small Companies)

[Pursuant to sub-section (1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]

All fields marked in \* are mandatory

Refer instruction kit for filing the form



Form language

English  Hindi

## I REGISTRATION AND OTHER DETAILS

i \*Corporate Identity Number (CIN)

L24219WB1987PLC041876

ii (a) \*Financial year for which the annual return is being filed (From date) (DD/MM/YYYY)

01/04/2024

(b) \*Financial year for which the annual return is being filed (To date) (DD/MM/YYYY)

31/03/2025

(c) \*Type of Annual filing

Original

Revised

(d) SRN of MGT-7 filed earlier for the same financial years

iii

Particulars	As on filing date	As on the financial year end date
Name of the company	ASIAN TEA AND EXPORTS LTD	ASIAN TEA AND EXPORTS LTD
Registered office address	SIKKIM COMMERCE HOUSE4/1 MIDDLETON ST,NA,KOLKATA,West Bengal,India,700071	SIKKIM COMMERCE HOUSE4/1 MIDDLETON ST,NA,KOLKATA,West Bengal,India,700071
Latitude details	22.548710	22.548710
Longitude details	88.352500	88.352500

(a) \*Photograph of the registered office of the Company showing external building and name prominently visible

Photograph- ATEL.pdf

(b) \*Permanent Account Number (PAN) of the company

AA\*\*\*\*\*7C

(c) \*e-mail ID of the company

\*\*\*\*\*@asianteaexports.com

(d) \*Telephone number with STD code

03\*\*\*\*\*01

(e) Website

www.asianteaexports.com

iv \*Date of Incorporation (DD/MM/YYYY)

11/02/1987

v (a) \*Class of Company (as on the financial year end date)  
(*Private company/Public Company/One Person Company*)

Public company

(b) \*Category of the Company (as on the financial year end date)  
(*Company limited by shares/Company limited by guarantee/Unlimited company*)

Company limited by shares

(c) \*Sub-category of the Company (as on the financial year end date)  
(*Indian Non-Government company/Union Government Company/State Government Company/ Guarantee and association company/Subsidiary of Foreign Company*)

Indian Non-Government company

vi \*Whether company is having share capital (as on the financial year end date)

Yes

No

vii (a) Whether shares listed on recognized Stock Exchange(s)

Yes

No

(b) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	Bombay Stock Exchange (BSE)	A1 - Bombay Stock Exchange (BSE)
2	Others	A1026 - Others

viii Number of Registrar and Transfer Agent

1

CIN of the Registrar and Transfer Agent	Name of the Registrar and Transfer Agent	Registered office address of the Registrar and Transfer Agents	SEBI registration number of Registrar and Transfer Agent
U72300WB1999PTC090120	S.K. INFOSOLUTIONS PRIVATE LIMITED	D/42, Katju Nagar Colony, PO & PS- Jadavpur, KOLKATA, Parganas South, West Bengal, India, 700032	

ix \* (a) Whether Annual General Meeting (AGM) held

Yes

No

(b) If yes, date of AGM (DD/MM/YYYY)

24/09/2025

(c) Due date of AGM (DD/MM/YYYY)

30/09/2025

(d) Whether any extension for AGM granted

Yes

No

(e) If yes, provide the Service Request Number (SRN) of the GNL-1 application form filed for extension

(f) Extended due date of AGM after grant of extension (DD/MM/YYYY)

(g) Specify the reasons for not holding the same

## II PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

i \*Number of business activities

1

S. No.	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	G	Wholesale and retail trade; repair of motor vehicles and motorcycles	46	Wholesale trade, except of motor vehicles and motorcycleS	100

## III PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

i \*No. of Companies for which information is to be given

6

S. No.	CIN /FCRN	Other registration number	Name of the company	Holding/ Subsidiary/Associate/Jo int Venture	% of shares held
1	U01132AS1999PTC005919		KESAVATSAPUR TEA COMPANY PRIVATE LIMITED	Associate	40.79
2	U15549WB2011PTC161819		ASIAN TEA COMPANY PRIVATE LIMITED	Associate	40.43
3	U51909WB1932PTC007337		HURDEODASS COMPANY PRIVATE LIMITED	Associate	27.19
4	U01100WB2021PTC247591		HERBBY TEA PLANTATIONS PRIVATE LIMITED	Subsidiary	100
5	U51909WB2004PTC100218		SARITA NUPUR VYAPAR PRIVATE LIMITED	Subsidiary	100
6	U33125WB1987PTC041872		GREENOL LABORATORIES PVT LTD	Subsidiary	100

**IV SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY**

**i SHARE CAPITAL**

**(a) Equity share capital**

Particulars	Authorised Capital	Issued capital	Subscribed capital	Paid Up capital
Total number of equity shares	32000000.00	24941800.00	24941800.00	24941800.00
Total amount of equity shares (in rupees)	320000000.00	249418000.00	249418000.00	249418000.00

Number of classes

1

Class of shares	Authorised Capital	Issued capital	Subscribed Capital	Paid Up capital
EQUITY SHARES				
Number of equity shares	32000000	24941800	24941800	24941800
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees )	320000000.00	249418000.00	249418000	249418000

**(b) Preference share capital**

Particulars	Authorised Capital	Issued capital	Subscribed capital	Paid Up capital
Total number of preference shares	0.00	0.00	0.00	0.00
Total amount of preference shares (in rupees)	0.00	0.00	0.00	0.00

Number of classes

0

Class of shares	Authorised Capital	Issued capital	Subscribed Capital	Paid Up capital

Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees )				

**(c) Unclassified share capital**

Particulars	Authorised Capital
Total amount of unclassified shares	0

**(d) Break-up of paid-up share capital**

Particulars	Number of shares			Total Nominal Amount	Total Paid-up amount	Total premium
	Physical	DEMAT	Total			
<b>(i) Equity shares</b>						
<b>At the beginning of the year</b>	857489	19142511	20000000.00	200000000	200000000	
<b>Increase during the year</b>	0.00	4946300.00	4946300.00	49463000.00	49463000.00	44476200.00
i Public Issues	0	0	0.00	0	0	
ii Rights issue	0	0	0.00	0	0	
iii Bonus issue	0	0	0.00	0	0	
iv Private Placement/ Preferential allotment	0	4941800	4941800.00	49418000	49418000	44476200
v ESOPs	0	0	0.00	0	0	
vi Sweat equity shares allotted	0	0	0.00	0	0	
vii Conversion of Preference share	0	0	0.00	0	0	
viii Conversion of Debentures	0	0	0.00	0	0	
ix GDRs/ADRs	0	0	0.00	0	0	
x Others, specify	Conversion to Demat	4500	4500.00	45000	45000	0
<b>Decrease during the year</b>	4500.00	0.00	4500.00	45000.00	45000.00	0
i Buy-back of shares	0	0	0.00	0	0	
ii Shares forfeited	0	0	0.00	0	0	

Particulars	Number of shares			Total Nominal Amount	Total Paid-up amount	Total premium
iii Reduction of share capital	0	0	0.00	0	0	
iv Others, specify						
Conversion to Demat	4500	0	4500.00	45000	45000	
<b>At the end of the year</b>	<b>852989.00</b>	<b>24088811.00</b>	<b>24941800.00</b>	<b>249418000.00</b>	<b>249418000.00</b>	
<b>(ii) Preference shares</b>						
<b>At the beginning of the year</b>	<b>0</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	
<b>Increase during the year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
i Issues of shares	0	0	0.00	0	0	
ii Re-issue of forfeited shares	0	0	0.00	0	0	
iii Others, specify						
None	0	0	0.00	0	0	
<b>Decrease during the year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
i Redemption of shares	0	0	0.00	0	0	
ii Shares forfeited	0	0	0.00	0	0	
iii Reduction of share capital	0	0	0.00	0	0	
iv Others, specify						
None	0	0	0.00	0	0	
<b>At the end of the year</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

ISIN of the equity shares of the company

INE822B01017

ii Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		
Before split / Consolidation	Number of shares	

	Face value per share	
After split / consolidation	Number of shares	
	Face value per share	

iii Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company)

Nil

Number of transfers

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**Attachments:**

1. Details of shares/Debentures Transfers

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**iv Debentures (Outstanding as at the end of financial year)**

**(a) Non-convertible debentures**

\*Number of classes

0

Classes of non-convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
<b>Total</b>			

Classes of non-convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
<b>Total</b>				

**(b) Partly convertible debentures**

\*Number of classes

0

Classes of partly convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)

<b>Total</b>			
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<b>Classes of partly convertible debentures</b>	<b>Outstanding as at the beginning of the year</b>	<b>Increase during the year</b>	<b>Decrease during the year</b>	<b>Outstanding as at the end of the year</b>
<b>Total</b>				

**(c) Fully convertible debentures**

\*Number of classes

0

<b>Classes of fully convertible debentures</b>	<b>Number of units</b>	<b>Nominal value per unit</b>	<b>Total value (Outstanding at the end of the year)</b>
<b>Total</b>			

<b>Classes of fully convertible debentures</b>	<b>Outstanding as at the beginning of the year</b>	<b>Increase during the year</b>	<b>Decrease during the year</b>	<b>Outstanding as at the end of the year</b>
<b>Total</b>				

**(d) Summary of Indebtedness**

<b>Particulars</b>	<b>Outstanding as at the beginning of the year</b>	<b>Increase during the year</b>	<b>Decrease during the year</b>	<b>Outstanding as at the end of the year</b>
Non-convertible debentures	0.00	0.00	0.00	0.00
Partly convertible debentures	0.00	0.00	0.00	0.00
Fully convertible debentures	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**v Securities (other than shares and debentures)**

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
<b>Total</b>					

**V Turnover and net worth of the company (as defined in the Companies Act, 2013)**

i \*Turnover

509176444

ii \* Net worth of the Company

540060258

**VI SHARE HOLDING PATTERN****A Promoters**

S. No	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1	Individual/Hindu Undivided Family				
	(i) Indian	6288410	25.21	0	0.00
	(ii) Non-resident Indian (NRI)	0	0.00	0	0.00
	(iii) Foreign national (other than NRI)	0	0.00	0	0.00
2	Government				
	(i) Central Government	0	0.00	0	0.00
	(ii) State Government	0	0.00	0	0.00
	(iii) Government companies	0	0.00	0	0.00
3	Insurance companies	0	0.00	0	0.00

4	Banks	0	0.00	0	0.00
5	Financial institutions	0	0.00	0	0.00
6	Foreign institutional investors	0	0.00	0	0.00
7	Mutual funds	0	0.00	0	0.00
8	Venture capital	0	0.00	0	0.00
9	Body corporate (not mentioned above)	8532232	34.21	0	0.00
10	Others				
	<b>Total</b>	14820642.00	59.42	0.00	0

Total number of shareholders (promoters)

12

#### B Public/Other than promoters

S. No	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1	Individual/Hindu Undivided Family				
	(i) Indian	9425599	37.79	0	0.00
	(ii) Non-resident Indian (NRI)	60344	0.24	0	0.00
	(iii) Foreign national (other than NRI)	0	0.00	0	0.00
2	Government				
	(i) Central Government	0	0.00	0	0.00
	(ii) State Government	0	0.00	0	0.00
	(iii) Government companies	0	0.00	0	0.00
3	Insurance companies	0	0.00	0	0.00

4	Banks	0	0.00	0	0.00
5	Financial institutions	0	0.00	0	0.00
6	Foreign institutional investors	0	0.00	0	0.00
7	Mutual funds	14500	0.06	0	0.00
8	Venture capital	0	0.00	0	0.00
9	Body corporate (not mentioned above)	620715	2.49	0	0.00
10	Others	0	0.00	0	0.00
	<b>Total</b>	10121158.00	40.58	0.00	0

Total number of shareholders (other than promoters)

17835

Total number of shareholders (Promoters + Public/Other than promoters)

17847.00

Breakup of total number of shareholders (Promoters + Other than promoters)

Sl.No	Category	
1	Individual - Female	1676
2	Individual - Male	13024
3	Individual - Transgender	0
4	Other than individuals	3147
	<b>Total</b>	17847.00

**C Details of Foreign institutional investors' (FIIs) holding shares of the company**

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held

**VII NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS**  
**[Details of Promoters, Members (other than promoters), Debenture holders]**

Details	At the beginning of the year	At the end of the year
Promoters	12	12
Members (other than promoters)	17678	17835
Debenture holders	0	0

### VIII DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

#### A Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
<b>A Promoter</b>	2	1	1	2	11.19	6.88
<b>B Non-Promoter</b>	0	3	0	3	0.00	0.00
i Non-Independent	0	0	0	0	0	0
ii Independent	0	3	0	3	0	0
<b>C Nominee Directors representing</b>	0	0	0	0	0.00	0.00
i. Banks and FIs	0	0	0	0	0	0
ii Investing institutions	0	0	0	0	0	0
iii Government	0	0	0	0	0	0
iv Small share holders	0	0	0	0	0	0
v Others		0	0	0	0	0
<b>Total</b>	2	4	1	5	11.19	6.88

\*Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

8

#### B (i) Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity shares held	Date of cessation (after closure of financial year : If any) (DD/MM/YYYY)
HARIRAM GARG	00216053	Managing Director	2791017	
SUNIL GARG	00216155	Director	1469996	
RAMA GARG	00471845	Director	247800	
AKHIL KUMAR MANGLIK	01344949	Director	0	
MANISH JAJODIA	02945372	Director	0	
RAJNISH KUMAR KANSAL	00285546	Director	0	
RAJESH GARG	ADSPG1810D	CFO	840000	
ANJALI SHAW	FOIPS9348L	Company Secretary	0	15/07/2025

**B (ii) \*Particulars of change in director(s) and Key managerial personnel during the year**

3

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation (DD/MM/YYYY)	Nature of change (Appointment/ Change in designation/ Cessation)
RAJNISH KUMAR KANSAL	00285546	Additional Director	27/06/2024	Appointment
SUSHIL KUMAR NEVATIA	06391023	Director	20/07/2024	Cessation
RAJNISH KUMAR KANSAL	00285546	Director	24/09/2024	Change in designation

**IX MEETINGS OF MEMBERS/CLASS OF MEMBERS/ BOARD/COMMITTEES OF THE BOARD OF DIRECTORS**

**A MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS**

\*Number of meetings held

2

Type of meeting	Date of meeting (DD/MM/YYYY)	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding

Annual General Meeting	24/09/2024	18039	48	67.4
Extra Ordinary General Meeing	08/01/2025	18194	32	57.36

## B BOARD MEETINGS

\*Number of meetings held

13

S.No	Date of meeting (DD/MM/YYYY)	Total Number of directors as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	20/04/2024	6	6	100
2	30/05/2024	6	6	100
3	27/06/2024	6	6	100
4	20/07/2024	7	7	100
5	13/08/2024	6	6	100
6	28/08/2024	6	6	100
7	20/09/2024	6	5	83.33
8	14/11/2024	6	6	100
9	09/12/2024	6	6	100
10	02/01/2025	6	6	100
11	07/02/2025	6	6	100
12	15/02/2025	6	6	100
13	11/03/2025	6	6	100

## C COMMITTEE MEETINGS

Number of meetings held

14

S.No	Type of meeting	Date of meeting (DD/MM/YYYY)	Total Number of Members as on the date of meeting	Attendance

				Number of members attended	% of attendance
1	Audit Committee Meeting	20/04/2024	3	3	100
2	Audit Committee Meeting	30/05/2024	3	3	100
3	Audit Committee Meeting	20/07/2024	3	3	100
4	Audit Committee Meeting	13/08/2024	3	3	100
5	Audit Committee Meeting	14/11/2024	3	3	100
6	Audit Committee Meeting	07/02/2025	3	3	100
7	Nomination and Remuneration Committee Meeting	27/06/2024	4	4	100
8	Nomination and Remuneration Committee Meeting	20/07/2024	4	4	100
9	Nomination and Remuneration Committee Meeting	28/08/2024	4	4	100
10	Stakeholders Relationship Committee Meeting	20/04/2024	3	3	100
11	Stakeholders Relationship Committee Meeting	20/07/2024	3	3	100
12	Share Transfer and Investor Grievance Committee Meeting	20/07/2024	3	3	100
13	Share Transfer and Investor Grievance Committee Meeting	11/03/2025	3	3	100
14	Independent Directors Meeting	11/03/2025	3	3	100

#### D ATTENDANCE OF DIRECTORS

S. N o	Name of the Director	Board Meetings	Committee Meetings	Whether attended AGM held on

		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	24/09/2025 (Y/N/NA)
1	HARIRAM GARG	13	13	100	4	4	100	Yes
2	SUNIL GARG	13	13	100	10	10	100	Yes
3	RAMA GARG	13	13	100	3	3	100	Yes
4	AKHIL KUMAR MANGLIK	13	13	100	10	10	100	Yes
5	MANISH JAJODIA	13	12	92	4	4	100	Yes
6	RAJNISH KUMAR KANSAL	13	10	76	14	14	100	Yes

#### X REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

A \*Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

0

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
	<b>Total</b>		0.00	0.00	0.00	0.00	0.00

B \*Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
1	RAJESH GARG	CFO	279000	0	0	0	279000.00
2	ANJALI SHAW	Company Secretary	454000	0	0	0	454000.00
	<b>Total</b>		733000.00	0.00	0.00	0.00	733000.00

C \*Number of other directors whose remuneration details to be entered

6

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
1	SUNIL GARG	Director	0	0	0	14625	14625.00
2	RAMA GARG	Director	0	0	0	14625	14625.00
3	AKHIL KUMAR MANGLIK	Director	0	0	0	14625	14625.00
4	MANISH JAJODIA	Director	0	0	0	13500	13500.00
5	RAJNISH KUMAR KANSAL	Director	0	0	0	11250	11250.00
6	SUSHIL KUMAR NEVATIA	Director	0	0	0	4500	4500.00
	<b>Total</b>		0.00	0.00	0.00	73125.00	73125.00

#### XI MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

A \*Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year

Yes

No

B If No, give reasons/observations

#### XII PENALTY AND PUNISHMENT – DETAILS THEREOF

A \*DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/ DIRECTORS/OFFICERS

Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order (DD/MM/YYYY)	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

B \*DETAILS OF COMPOUNDING OF OFFENCES

Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order (DD/MM/YYYY)	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in rupees)

### XIII Details of Shareholder / Debenture holder

Number of shareholder/ debenture holder

17847

### XIV Attachments

(a) List of share holders, debenture holders

Shareholders-MGT\_7-2025\_Added\_INE822B01017-F.Y\_2024\_2025.csv

(b) Optional Attachment(s), if any

ATEL- Declaration.pdf  
MGT-8 -31.03.2025.pdf

### XV COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this return, the Company has complied with applicable provisions of the Act during the financial year.
- (c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.
- (d) Where the annual return discloses the fact that the number of members, (except in case of one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

I/ We have examined the registers, records and books and papers of

ASIAN TEA AND EXPORTS LTD as required to be

maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on

(DD/MM/YYYY) 31/03/2025

In my/ our opinion and to the best of my information and according to the examinations carried out by me/ us and explanations furnished to me/ us by the company, its officers and agents, I/ we certify that:

A The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.

B During the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:

- 1 its status under the Act;
- 2 maintenance of registers/records & making entries therein within the time prescribed therefor;
- 3 filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, the Tribunal , Court or other authorities within/beyond the prescribed time;
- 4 calling/ convening/ holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
- 5 closure of Register of Members / Security holders, as the case may be.
- 6 advances/loans to its directors and/or persons or firms or companies referred in section 185 of the Act;
- 7 contracts/arrangements with related parties as specified in section 188 of the Act;
- 8 issue or allotment or transfer or transmission or buy back of securities/ redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances;
- 9 keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act
- 10 declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act;
- 11 signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
- 12 constitution/ appointment/ re-appointments/ retirement/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them;
- 13 appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
- 14 approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act;
- 15 acceptance/ renewal/ repayment of deposits;
- 16 borrowings from its directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable;
- 17 loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act ;
- 18 alteration of the provisions of the Memorandum and/ or Articles of Association of the Company;

**To be digitally signed by**

Name

PUJA PUJARI

Date (DD/MM/YYYY)

30/12/2025

Place

Kolkata

Whether associate or fellow:

Associate

Fellow

Certificate of practice number

2\*1\*1

**XVI Declaration under Rule 9(4) of the Companies (Management and Administration) Rules, 2014**

**\*(a) DIN/PAN/Membership number of Designated Person**

BNFPM3132G

**\*(b) Name of the Designated Person**

PRIYARUP MUKHERJEE

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**Declaration**

I am authorised by the Board of Directors of the Company vide resolution number\* 6 dated\*

(DD/MM/YYYY) 29/05/2025 to sign this form and declare that all the requirements of Companies Act, 2013

and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- 1 Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- 2 All the required attachments have been completely and legibly attached to this form.

**\*To be digitally signed by**

**\*Designation**

(Director /Liquidator/ Interim Resolution Professional (IRP)/Resolution Professional (RP))

Director

**\*DIN of the Director; or PAN of the Interim Resolution Professional (IRP) or Resolution Professional (RP) or Liquidator**

0\*2\*6\*5\*

**\*To be digitally signed by**

Company Secretary       Company secretary in practice

**\*Whether associate or fellow:**

Associate       Fellow

Membership number

4\*3\*2

Certificate of practice number

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**Note: Attention is drawn to provisions of Section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement / certificate and punishment for false evidence respectively.**

**For office use only:**

eForm Service request number (SRN)

AC0877251

eForm filing date (DD/MM/YYYY)

30/12/2025

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**