



# ASIAN TEA & EXPORTS LTD.

CIN No. L24219WB1987PLC041876

Sikkim Commerce House, 4/1, Middleton Street, Kolkata - 700 071

Tel: +91 33 2287 9732 / 7334, 4006 3601

Email: [info@asianteaexports.com](mailto:info@asianteaexports.com), Website: [www.asianteaexports.com](http://www.asianteaexports.com)

## ANNEX I

### Format of report on Corporate Governance to be submitted by a listed entity on quarterly basis

1. Name of Listed Entity: Asian Tea & Exports Limited
2. Quarter ending: 31<sup>st</sup> March 2022

I. Composition of Board of Directors												
Title (Mr / Ms)	Name of the Director	PAN& DIN	Category (Chairperson /Executive/ Non-Executive/ independent / Nominee) &	Initial Date of Appointment	Date of Re-appointment	Date of Cessation	Tenure	Date of Birth	No. Of directorship in listed entities including this listed entity [in reference to Regulation 17A(1)]	No of Independent Director'ship in listed entities including this listed entity [in reference to proviso to regulation 17A(1)]	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr	Hariram Garg	PAN: ADXPG7936K DIN:00216053	Executive Director- Managing Director cum Chairperson related to Promoter	27-10-94	-	-	-	29-10-46	1	0	3	0
Mr	Sunil Garg	PAN: AECPG2888J DIN: 00216155	Executive Director	16-12-99	-	-	-	10-04-68	1	0	2	0
Mrs	Rama Garg	PAN: ADSPG1807G DIN:00471845	Executive Director	21-07-14	-	-	-	03-10-67	1	0	0	0
Mr	Akhil Kumar Manglik	PAN: AEWPM6855M DIN:01344949	Non-Executive – Independent Director	06-09-21	-	-	7	27-10-56	1	1	2	2
Mr	Sushil Kumar Nevatia	PAN: AACPN5020P DIN:06391023	Non-Executive – Independent Director	21-07-14	24-09-19	-	93	19-07-50	1	1	3	2
Mr	Ashok Chamaria	PAN: ACDPC4078K DIN: 00445605	Non-Executive – Independent Director	14-08-18			44	31-07-54	1	1	1	0





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Whether Regular chairperson appointed

Whether Chairperson is related to managing director or CEO

*PAN of any director would not be displayed on the website of Stock Exchange & Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen*

*\* to be filled only for Independent Director. Tenure would mean total period from which independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.*

II. Composition of Committees					
Name of Committee	Whether Regular chairperson appointed	Name of Committee members	Category (Chairperson/Executive/nonExecutive/independent/Nominee)	Date of Appointment	Date of Cessation
1. Audit Committee NO	NO	1. Ashok Chamaria,, Member	Non – Executive Independent Director	14-08-2018	-
		2. Sunil Garg, Member	Executive Director	16-12-1999	-
		3. Sushil Kumar Nevatia, Chairperson	Non – Executive Independent Director	21-07-2014	-
2. Nomination & Remuneration Committee	NO	1.Akhil Kumar Manglik, Chairman	Non – Executive Independent Director	06-09-2021	-
		2.Sushil Kumar Nevatia, Member	Non – Executive Independent Director	21-07-2014	-
		3.Ashok Chamaria, Member	Non – Executive Independent Director	14-08-2018	-
3. Risk Management Committee (if applicable)		NOT APPLICABLE			
4. Stakeholders Relationship Committee'	NO	1.Hariram Garg, Member	Executive- Managing Director	27-10-1994	--





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		2.Sunil Garg, Member	Executive Director	16-12-1999	-
		3. Sushil Kumar Nevatia, Chairperson	Non – Executive Independent Director	21-07-2014	-
4. Share Transfer & Investor Grievances Committee	NO	1. Hariram Garg, Member	Executive Director	27-10-1994	
		2.Sunil Garg, Member	Executive Director	16-12-1999	
		3.Sushil Kumar Nevatia , Chairperson	Non – Executive Independent Director	21-07-2014	

Category of directors means executive/non-executive/independent/Nominee. if a director fits into more than one category write all categories separating them with hyphen

### III. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met*	Number of Directors present*	Number of independent directors present*	Maximum gap between any two consecutive (in number of days)
		Yes / No			
29-12-2021	05-01-2022	Yes	6	3	6
	13-01-2022	Yes	6	3	7
	24-01-2022	Yes	6	3	10
	14-02-2022	Yes	6	3	20
	22-03-2022	Yes	5	3	35
	26-03-2022	Yes	4	3	3

\* to be filled in only for the current quarter meetings

### IV. Meetings of Committees

Name of Committee	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)*	Number of Directors present*	Number of independent directors' present*	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
		Yes / No				

